

# REPRESENTATIVE CHURCH BODY LIBRARY, DUBLIN

## MS 624

The records of the Young Women's Christian Association in Ireland (YWCA) including minute books and correspondence of the executive council, standing committee, several divisional councils and specific committees.

1885-2007

As well as general administrative material such as minutes, accounts and correspondence, the collection also includes memorabilia including leaflets, tracts, prayer cards and orders of service for special events giving colour to the organisation's history. Topics covered include its early training home for missionaries; the national annual conference and annual sale; the development of the Dublin Bible College in the 1940s and early 1950s; and the development of camps activities for young people, boarding hostels and homes for workers throughout the island under both central and local branch control.

Extensive materials also record the history of specific branches, hostels, houses and holiday homes, including Queen Mary Home, Belfast, the Baggot Street Hostel and the Radcliff Hall, Dublin, as well as the business and shareholding records of the YWCA Trust Corporation which managed YWCA properties.

The collection is organised into 13 record groups, listed on pages 2 and 3 below. All of the material is open to the public with the exception of those items marked [**CLOSED**] for which the permission of the Board of the YWCA in Ireland, must first be obtained in writing, before access will be granted.

From YWCA, Bray, deposited by Mrs Daphne Murphy, 1998;  
and YWCA headquarters, Dublin, 2012.

## Arrangement

- |  |    |
|--|----|
| 1. Minutes of the central administrative organisation (including the Executive Council, the General Council, the Irish Divisional Council, and the Standing Committee).<br>1885-1997               | 4  |
| 2. Papers, including agendas, miscellaneous correspondence, and annual accounts, extracted from minute books above.<br>1918-1995   | 8  |
| 2a. Correspondence on specific topics.<br>1900-1967  |    |
| 3. Minutes and related papers of various sub-committees (including the Jubilee, Centenary and 125 <sup>th</sup> Anniversary celebration committees), arranged in chronological order.<br>1891-1988 | 10 |
| 4. Materials relating to the Foreign Department and Missionary Fund for the training of overseas missionaries.<br>1908-1996  | 13 |
| 5. Materials relating to the National Conference and Annual Sales of Work.<br>1913-1972  | 15 |
| 6. Materials relating to the Dublin Bible College<br>1943-1950   | 16 |
| 7. Miscellaneous printed materials<br>1881-1990s   | 17 |
| 8. Printed histories of the organisation<br>c. 1930-2005   | 19 |
| 9. Miscellaneous materials<br>Late 19 <sup>th</sup> century-2000   | 20 |
| 10. Papers and related accounts of the YWCA Trust<br>1892-1990s  | 22 |

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|--|----|
| 11. General material concerning the central administration of the YWCA's various branches, hostels, branches, holiday homes and camps<br>1895-2006 | 24 |
| 12. Specific material about individual houses and branches, as they were locally run.  | 26 |

Arranged by location in chronological order, as follows:

- |  |    |
|--|----|
| A. Harcourt Street (1890-1915)   | 26 |
| B. Cork (1898-2006)  | 27 |
| C. Glenada, Newcastle, County Down (1900-1973)                         | 27 |
| D. Queen Mary House Belfast (1915-1999)                                | 28 |
| E. Dun Laoghaire, County Dublin, including<br>Trench House (1918-2000) | 29 |
| F. Baggot Street, Dublin (1919-2000)                                   | 30 |
| G. Borrisokane, County Tipperary (1921-1936)                           | 31 |
| H. Waterford, including the Cliff, Tramore (1925-2007)                 | 31 |
| I. Coolnagriana, Greystones, County Wicklow (1927-2000)                | 32 |
| J. Londonderry, Derry City (1950-1970)                                 | 33 |
| K. Portstewart, County Londonderry (1963-1966)                         | 33 |
| L. Radcliff Hall, Sandymount, Dublin (1967-1996)                       | 33 |
| M. Lisburn Y Club (1978-92)  | 34 |
| N. Central Club, Dublin (1971-91)                                      | 34 |

# 1. Minutes of the central administration in Ireland.

## 1.1. Minutes of the Executive Council and Workers' Committee (affiliated to the Executive Council of the YWCA in England and Wales).

1. 1885-1889
2. 1889-1890
3. 1890-1894
4. 1894-1895
5. 1895-1896
6. 1896-1897
7. 1898-1899
8. 1899-1904
9. 1904-1906
10. 1906-1907

## 1A. Minutes of the sub-committee of the Executive

1. 1889-1893
2. 1893-1898
3. 1903-1906

## 1.2 Minutes of the General Council (organised general business)

1. 1885-1895
2. 1896-1901

## 1.3 Minutes of the Irish Divisional Council (appears to take over the role of the Executive – continuing from 1.1. above).

1. 1907-1908
2. 1908-1910
3. 1910-1911
4. 1911-1913
5. 1913-1915 [this volume and subsequent volumes are indexed]
6. 1915-1917
7. 1917-1918
8. 1918-1919
9. 1920-1921
10. 1921-1923
11. 1924-1926
12. 1926-1929
13. 1929-1932
14. 1932-1936

15. 1936-1940
16. 1941-1953 [This set of minutes and subsequent items are unbound]
17. 1953-1973
18. 1973-1980
- 18a. Attendance book for meetings 1973-2005 [**CLOSED**]
19. 1980-1994 [**CLOSED**]
20. 1995-1997 [**CLOSED**]

#### 1.4 Minutes of the Standing Committee

1. 1907-1908
2. 1912-1915
3. 1957-1960
4. 1960-1967
5. 1980-1984 [**CLOSED**]

## 2. Papers extracted from minute books

1. Working papers mostly agenda papers and annual accounts  
1907-1919
2. Working papers mostly agenda papers and annual accounts  
1920-1921
3. Working papers mostly agenda papers and annual accounts  
1921-1923
4. Working papers mostly agenda papers and annual accounts  
1924-1926
5. Working papers mostly agenda papers and annual accounts  
1926-1929
6. Working papers mostly agenda papers and annual accounts  
1929-1932
7. Working papers mostly agenda papers and annual accounts  
1932-1936
8. Working papers mostly agenda papers and annual accounts  
1936-1940
9. Miscellaneous correspondence, including correspondence with  
the YWCA of Great Britain, relating to the absence of Irish  
representation at European YWCA level, 1973; the visit of Miss  
Rhona Quinn, of YWCA Scotland and England in 1964; the rent  
of the Dawson Street premises 1974-75, establishment of a youth  
centre at Pim House, Belfast, and a seminar in conjunction with  
the Glenree Centre for Peace on contributing to society during a  
time of rapid change.  
1973-1976 [**CLOSED**]
10. Miscellaneous correspondence including youth initiatives and a  
15-point friendship and peace plan  
1977 [**CLOSED**]
11. Miscellaneous correspondence including the appointment of a  
new Development Officer, accounts for the year, and a staff  
pension scheme  
1978 [**CLOSED**]

12. Miscellaneous correspondence  
1979 [**CLOSED**]
13. Miscellaneous correspondence including overseas outreach and plans for the Triennial Conference, and Young Wives Group.  
1980 [**CLOSED**]
14. Miscellaneous correspondence including the Triennial Conference and programme of the Youth Development Officer.  
1981-1991 [**CLOSED**]
15. Miscellaneous papers and notes relating to matters arising from correspondence and the conference of 1980 and other undated miscellaneous correspondence.  
1980s, undated [**CLOSED**]

## 2a. Correspondence on specific topics

1. Official letters and telegrams, mostly from Buckingham Palace, acknowledging good wishes on royal births and marriages, and condolences on royal deaths sent by the Irish Divisional Council and YWCA in Ireland following the deaths of members of the British Royal Family, including those conveyed through the Irish Department of External Affairs in 1935. The earliest one in 1900 acknowledges the good wishes of Queen Victoria on the occasion of her visit to Ireland.

The file also contains a letter from Mrs Rita Childers, following the death of President Childers in 1974; and a greeting card from Princess Hadja Humani Alga, MBE, Nigeria, 1963.

15 items

1900-1963, undated

2. Letters between members of the Irish Divisional Council and the British National Council (BNC), with related papers, concerning a dispute which led to the Irish division becoming an independent association in its own right. The dispute concerned the staging of a fund-raising matinee at Drury Lane Theatre in London, for munitions and woman war workers, held in March 1916. Members of the Irish Council were against this because they viewed support of a play on the stage as being opposed to the biblical teaching and evangelical basis of the organisation, as a 'worldly' activity. Arising from the protracted discussion the Irish council made the decision to break away from the BNC and form an independent association - the YMCA in Ireland, by May 1917.

There is additional printed material outlining the scope of the BNC following the break with Ireland, from September 1916 to 1919, and subsequent correspondence about the YWCA for Ireland uniting with the Christian Alliance for Women and Girls, and its undertaking of work in South Africa, as well as the BNC's desire to maintain links with Irish organisations, in 1920.

1916-1920, undated

3. Correspondence relative to a dispute about Irish links with the YWCA of South Africa (the patron of which was the Countess of Athlone) which was breaking its affiliation with the World Committee of the YWCA because of differences on the issue of 'inter-confessionalism', and seeking Irish support and prayer during their difficulties. Much of the correspondence was sent to Miss Macconchy in the Ireland, and the YWCA for Ireland produced a prayer letter for their South African counterparts.

4. Miscellaneous file of correspondence, including some Trust correspondence about investments, and related items concerning the setting up of a home for Protestant girls in the Dun Laoghaire area, 1948-53 to be affiliated with the World Affiliation of Youth; difficulties with the Waterford Hostel, in the 1950s; and the return of the bookcase that belonged to the former Bible College, which was requested to be handed to the London Bible College 1947-1967

**For the main body of Trust materials, see section /10 below.**

### 3. Minutes and related papers of various sub-committees arranged in chronological order.

1. Volume containing a complete list of candidates in alphabetical order, including dates of entry and exit from the Deaconess and Missionary Training Home, Mount Pleasant Square, which was opened for training in mission work in 1891, but closed in 1899. It was later replaced by the Foreign Department, c. 1908 (see section 5 below). The volume includes details of baptisms and confirmations (with dates) that appear to have taken place in the home during the early period.  
1891-1899
2. Deaconess Missionary Training Home sub-committee minutes, with some related correspondence 1895-99, and a copy of the printed *Fifth Annual Report of the Mount Pleasant Deaconess and Missionary Training Institute* (1896), annexed.  
1894-1899
3. Volume of minutes, together with some correspondence, of the Irish Council Committee for the celebration of the Jubilee of the YWCA, held in the Metropolitan Hall, Lower Abbey Street, 31 May 1905.  
1905-1906
4. Volume containing the order of service for the Jubilee celebrations. A prayer tract and information about the Employment Department, YMCA are gummed to the inside cover.  
1905
5. Volume containing alphabetical list of members of the Jubilee Committee, with addresses.  
Undated [1905]
6. Minute book of Members Meetings Committee, established to arrange various members' meetings during the Jubilee Conference for YWCA members, including the following loose items: Printed colour booklet with images, entitled *YWCA 1855-1905*, produced by the National British YWCA, and the Order of Service for the Jubilee Thanksgiving.  
1905

7. Minute book of the Quarterly Conference Committee including loose a card giving notice of the conference in 1922.  
1909-1926
8. Minute book of the Members' Rally  
1914-1932
9. Minute book of the Committee for the Central Girls' Club  
1915-1916
10. Minute book of the Bursaries Committee  
1915-1929
11. Minute book of the Nomination Committee.  
1918-1923
- 11A Minute book of the Special Committee for establishment of work centres, and organisation of workers in various locations around Ireland, in the aftermath of the First World War, including several centres in Antrim, Ballykinlar, Dublin, Larne, Queenstown, and Tipperary.  
1918-1919
12. Minute book of the Committee representing the former Girls' Training Home Committee, the Mount Street Hostel, and the Council.  
1919-1932
13. Minute book of the Mission for Young People Committee, based at Mount Street, Dublin. Includes invitations to various inter-denominational 'gospel campaigns'.  
1920-1935
14. Minute book of the Deputation Committee  
1924-1928
15. Note-book concerning organisation of 'Special Gathering for Young Christians' rally organised for young people.  
1935-1937
16. Minutes of the Irish Inter-Relationship Committee, established to promote closer relations between the YWCA organisations in Ireland, Scotland, and South Africa, and the Christian Alliance of Women and Girls.  
1929-1962

17. Notebook of the Evangelisation and Extension Department of the YWCA, based in Dawson Street, Dublin, concerning the 'evangelistic outreach programme' to be organised throughout the country's branches on an annual basis.  
1928-1935
18. Notebook of same including press cuttings of the Evangelistic Campaign of 1929  
1929-1930
19. Notebook of same  
1935-1963
20. Minute book of the Finance Committee (established 1955)  
1955-1974
21. Minute book of do.  
1975-1984 [**CLOSED**]
22. Minute book of the Bursary Fund committee (formed in 1978), together with a bundle of related accounts and details of individual bursaries.  
1978-1988 [**CLOSED**]

#### **4. Material relating to the Foreign Department for the training of overseas missionaries, as follows:**

1. Notebook of the Irish Division Foreign Department containing replies to survey from all branches in Ireland containing attitudes to foreign issues, numbers of missionaries from each branch working abroad.  
1908
2. Loose leaf list entitled 'Missionaries Abroad' again listing the missionaries from various branches, together with other loose lists of people.  
c. 1909, undated
3. Volume entitled 'YWCA Members working in the Foreign Field'.  
c. 1922-1984
4. Minute book of Traveller's Aid Society, based at Mount Street, Dublin, which was created under the auspices of the YWCA to raise funds for YMCA missionaries. Its primary activity seems to have been the posting of placards and posters in prominent places around Dublin and other major towns.  
1921-1926
6. Loose bundle of miscellaneous correspondence and literature relating to the Traveller's Aid Society.  
1921-1926
7. Account Book of the Overseas Secretary Fund, with related receipts.  
1942-1995
8. Overseas Penny Fund Account Book (which became the Missionary Fund in 1960)  
1946-2000
9. Printed papers including agendas and related materials for the World YWCA meeting held in Athens, attended by Miss Margaret Hamilton-Reid on behalf of the YWCA of Ireland, and subsequent correspondence with the World YWCA.  
1979-1996

**10.** *Overseas Outreach* Newsletter  
1960-1996

For other material concerning the Irish organisation's relationship with the World Council and in particular the South African National Council, see item 2a/3 above.

## 5. Material relating to the National Conference and Annual Sales of Work

1. Notebook of the "National Conference" executive committee, established for organising the national conference.. Mostly contains working "jottings" and notes about meetings.  
1913- c. 1916
2. Register of the Annual Conference Committee, including letters of invitation to the conference, cards, conference agendas, lists of delegates, lists of acceptances and refusals.  
1925-1929
3. Annual Sale Committee memorabilia book, containing notices, press cuttings, leaflets and some correspondence relating to the annual egg sale, which later became annual gift day.  
1929-1965
4. Register of the Annual Conference Committee. Includes membership list for "Baggotrath" YWCA branch [Baggot Street and Rathmines?], Dublin, between 1912 and 1916.  
1912-1916; 1931-1968
5. Minute book of the Annual Conference Committee  
1934-1972
6. File of loose printed materials containing the following: programme of the 35<sup>th</sup> annual conference (1921); bible readings 'The person, the work and the spirit of Christ', by Revd F.R. Lawrence used at the conference in 1923; programme of the special conference held for all workers in 1926; two copies of the programme of the 41<sup>st</sup> conference (1927); programme of the 43<sup>rd</sup> conference (1929); programme of the 45<sup>th</sup> conference (1931), extracts from the addresses of the conference held in 1939; programmes for 1935, 1937, 1942, 1949, 1953, 1958, 1959 (with prayer card), 1960, 1965 and 1969.  
1921-1969

## 6. Materials relating to the Dublin Bible College

1. Minutes of the Bible College House Committee, established as a sub-committee between June 1943 and October 1944, and then as a committee in its own right to run the new Dublin Bible College, located at number 44 Leeson Street, and later at 42 Dawson Street.  
1943-1947
2. Loose minutes of the Bible College House Committee, together with some odd accounts and a blank certificate issued to successful candidates for completing a year's training.  
1946-1951
3. Annual reports of the Dublin Bible College  
5 items  
1945-46; 1949-50
4. Various printed materials used in the Bible College, including Home Bible Studies (at different grades) and the preliminary syllabus and prospectus  
Undated [1940s]
5. Volume containing typescript biblical extracts chronicling the life of Jesus with handwritten sub-headings of the biblical source from which extracted, presumably used as a study tool.  
Undated
6. Register of students at the Bible College, with results achieved in various classes.  
Undated [1940s]

See also item of correspondence in section 2a/4 above.

## 7. Miscellaneous printed materials

1. Volume containing miscellaneous tracts, prayer cards and annual YWCA mottos. Includes some hand-drawn or painted items included, which would make useful exhibition pieces, with an alphabetical index and dates.  
c. 1881-1976
2. Loose tracts and prayer cards  
[50 items, individually numbered in chronological sequence].  
1883-1958 and undated
3. *Annual Reports of YWCA Ireland*  
[almost complete run, missing only the following years: 1896, 1903-05, 1910 and 1915]  
1887-2003
4. Bound copy containing Monthly Notes, Prayer and Bible Study, published by YWCA, London.  
January 1892 - December 1893
5. Miscellaneous British YWCA publications, as follows: *Go Forward Monthly Journal for Secretaries and Workers*, 1893-1906; *Our Onward Way*, 1907; *Our Outlook*, 1908-09, together with an undated information booklet: *The YWCA - What it is, What it does* for use by honorary associated.  
12 items  
1893-1909
6. *YWCA Ireland Almanacs*  
Containing daily bible readings. [almost complete run from 1903 onwards missing only the following years: 1905, 1908, 1909, 1918, 1919, 1921, 1939, 1953, 1954, 1962].  
1893, 1903-1966
7. Printed publication entitled *YWCA Sketches* (1897), being a record of the organisation from 1855-1897 (being Queen Victoria's diamond jubilee), edited by W. Graham and published by the British National Council of the YWCA.  
1897
8. *Going and Growing* loose issues of *Our Member's Own Quarterly* containing the annual message, conference information, the motto for the year, missionary news, bible study notes and other miscellaneous news items: vols. vi - xiv [incomplete]  
1923-1931

9. Printed letter addressed to fellow workers in the YWCA warning of the moral dangers of the day; and item entitled *War Time YWCA* by K.A. being an item intended for private circulation (12 pages), and a Worker's Application Form from the 1940s.  
1940s
10. *The News*  
Bi-annual newspaper that appears to have replaced *Going and Growing*.  
March/April 1949 - Winter 2000
11. Leaflets for the Annual Week of Prayer.  
1967, 1969, 1975, 1977, 1079, 1980, 1980-81, 1986 and undated
12. Various items of literature relating to junior bible study and youth initiatives.  
1980-1981
13. Handicraft Exhibition Competition gift day programme, and list of various competition categories.  
1977 and 1981
14. Published booklet entitled *What about her world?* edited by Hilary Perrott and published by YWCA Ireland 1990, 34 pp.  
1990
15. Ys Link Annual Newsletter  
1990-1996
16. *YWCA Member's Handbook*  
Three copies  
Undated
17. Promotional leaflet bearing the image of the Camden Street headquarters with summary information: what it is, what it does, what it offers, and a list of the hostels, holiday centres and clubs.
18. Miscellaneous press cuttings  
Undated [20<sup>th</sup> century]

## 8. Printed histories

1. File of typescripts and printed items on the background and development of the YWCA in Ireland and its various structures and components, including one copy of each of the following: 'A chronological table of events, 1855-1903', 'An historical sketch of the early days of the YWCA', 1930, by S.A. Marrable, 'Wexford town and county- the "starlights" and YWCA organisations', by Kathleen M. Colton (nee Jenkins), and transcript of script for radio transmission as part of the centenary celebrations by Violet Markham.  
20<sup>th</sup> century
2. Several copies of the printed version of Marable's 'Historical Sketch as above.  
1930
3. C. Elaine Graham, *For such a time as this: background and highlights of the Irish YWCA 1860-2003* (YWCA, 2004).  
2004
4. Copy of letter to the Australian National Council, enclosing copy extracts from the YWCA annual reports relating to the key events in the history of the organisation  
2005

## 9. Miscellaneous materials

1. List of 'heads of departments in Dublin' on which the names of original heads with their roles were written and then later replacements inserted over them. Single page summary.  
Undated [late 19th century?]
2. File of papers relating to the YWCA Guide Companies and guiding in general within the Association, including reports of progress, annual numbers of guides, officers and activities, and some items of correspondence that appear to allude to the dispute regarding the autonomy of the South African Association (see 2a/3 above).  
1913-1935
3. File of papers relating to the Constitution of the YWCA Ireland including resolutions from meetings about the revision of same c. 1974, as well as printed copies, and an undated copy of the Club Constitution for the YWCA Scotland.  
1939, 1974, 1980s, 2000, undated
4. Miscellaneous loose minutes and related correspondence to plan for the organisation's centenary celebrations, including the Order of Thanksgiving Service for the Centenary, a copy of the centenary edition of *The News*, 1960, a promotional leaflet entitled 'Jesus Christ, the same yesterday and today 1860-1960', *Tidings of Evangelism*, January 1960, and a report of events to be held during the centenary year.  
1960
5. Order of service for the 125<sup>th</sup> anniversary celebrations, held in 1985 on the theme of loving service, with a copy of the earlier 125<sup>th</sup> anniversary of the London YWCA service booklet, held in Westminster Abbey, 1980.  
1980, 1985
6. Petty cash book for sundry office materials  
1991-2000 [**CLOSED**]
7. Literature for a Careers Information Day hosted by the YWCA and sponsored by the Department of Education Youth Affairs Section, "Caring - as a career choice?"  
1992

8. Two inventories of records, as follows:
  - (i) Office list (handwritten) of the contents of the 'archives cupboard' in the Dawson Street Head Office of YWCA, signed by 'JS', listing archives in the possession of the organisation before the Head Office moved from Dawson Street to Camden Street in May 1975.
  - (ii) List entitled 'Records of the YWCA, Bray', as listed in February 1998, prior to the transfer of materials to the RCB Library. Whilst some items, including audited accounts from 1923 onwards, a box of assorted photographs, and the annual almanacs and newsletters were not transferred in 1998, they appear to be accounted for by the final deposit from YWCA Headquarters in 2012.
9. Printing block of the YWCA for Ireland.  
Late 20<sup>th</sup> century?
10. Photograph of Helen Moorhead  
Undated
11. Order of service of thanksgiving for the life of Margaret Hamilton Reid 1912-2010, together with a copy of her obituary as published in *The Irish Times*, 1 May 2010.  
2010

## 10. Papers and related accounts of the YWCA Trust Corporation

1. Printed letter advising members of the United Central council in England of the creation of a new Trust Corporation with separate trustees to hold YWCA properties in trust for the British National Council, and on which the Irish corporation appears to have been modelled.  
1892
2. Articles of Association for the new YWCA Trust Corporation of Ireland  
29 July 1895
3. Certificate of Incorporation of same  
10 August 1895
4. Minute Book of the Trust Corporation including register of shareholders, together with a separate Agenda Book, recording resolutions, with miscellaneous loose items of correspondence.  
1895-1965
5. Share certificate book, with 75 certificate stubs, and the remainder unused share receipts  
1896-1982
6. Receipts for printing various Trust materials such as the resolutions and share certificates, from Hely & Son, Dame Street, Dublin  
1895-1896
7. Loose share receipts with correspondence related to investments of J. Barcroft-Anderson and Mrs Edith Trench including accounts for the sale of 74/75 Baggot Street, Dublin, 1955  
1895-1955
8. List of contents of the Trust Corporation Box [not present] and including some items that are also no longer present  
c. 1900
9. Correspondence relating to various properties leased or sold by the Trust for the Association, including the following: Archdall, Bundoran 1927-28; Cork 1945; Central Office, Dawson Street 1929; Central Club, Leinster Street, Dublin 1915; Greystones 1928; Kilkee 1940; Limerick 1923; Phillipson bequest 1935;

Lurgan 1940; Mount Pleasant Square Ranelagh 1915; Glenada, Newcastle 1900-39; Portstewart 1930; St Mary's Belfast 1930; The Cliff, Tramore, Co. Waterford 1930-60.  
1900-1960

10. File of miscellaneous loose stock receipts  
1918-1948
11. Copies of miscellaneous legal documents including the will of Miss Hannah White, died 1919; two copies of the lease for Sidney Place, Cork, and subsequent rental agreements with tenants and then its sale deed, 1977.  
1919-1977
12. General correspondence on various properties, policies and transactions of the Trust Corporation, culminating in a meeting of the Directors (the minutes of which are contained herein) about borrowing money and entering a mortgage arrangement with the Representative Church Body of the Church of Ireland  
1936-1974
13. File of Trust papers including some wills and other legal documents relating to various bequests and legacies benefiting the Trust, arranged alphabetically by benefactor  
1938-1955
14. Company register of members and share ledger  
1969-1984 [**CLOSED**]
15. Copies of company returns made by the Trust Corporation for the following years:  
1982, 1983, 1984, 1988 [**CLOSED**]
16. Typescript list of members of member shareholders with dates of joining and number of shares held  
Undated, 1990s? [**CLOSED**]
17. Statement of accounts for year ended  
1991 [**CLOSED**]
18. Typescript schedule of title documents  
Undated

**See also sections /11 and /12 below for other Trust related materials, and item 2/4 above.**

## 11. General material concerning the central administration of YWCA's houses, hostels, branches, holiday homes and camps

1. Minute Book of the Consultation Committee, concerning various holiday homes  
1895
2. Volume entitled 'Extracts from leases of YWCA Homes' containing a printed list of institutes, hostels, summer holiday homes, halls and rooms under YWCA auspices, and then details of lease developments, and whether or not the properties were kept or transferred to the Trust Corporation  
Late 19<sup>th</sup> century - c. 1947
3. Minute Book of the Camps' Committee, responsible for organising camps at various holiday homes for girls. Includes various prayer tracts and notices interleaved in the pages and attached to the inside cover. Also includes lists of 'heads of camps' and officers in YWCA homes and various other locations, from 1905.  
1905-1914
4. Minute Books of the Holiday Homes Committee, as follows:
  1. 1908-1912
  2. 1912-1919
  3. 1919-1927
  4. 1936-1966
  5. 1961-1966
5. Minutes of the East Coast District Council, an umbrella council to co-ordinate branches along the east coast, mostly Dublin, Kingstown and Killiney. The minutes relate to the purchase of new hostels in the district, and also include a list of members.  
1914-1946
6. Volume of minutes of the Hostel Deficit Committee, relating to the Hostel and Holiday Home Legacies Fund, aimed at assisting hostels in difficulties, with one odd item of correspondence relating to Kingstown YWCA Hostel.  
1924-1940 [letter 1936]

7. Loose rough minutes of the Committee of Reference and Hostels' Sub-Committee, relating to advice provided for individual hostels, together with a list of committee members.  
June 1953 and April ? [undated]
8. Volume containing the signatures of visitors and attendees at events and conferences, including the Bible Class Party, 1953, and other unspecified events, all of whom appear to have been staying at 31 Mountpleasant Square.  
c. 1953-2003
9. Book of photographs and promotional literature for various homes and houses around Ireland.  
Undated [mid 20<sup>th</sup> century]
10. Report by Michael Perrott on the various houses and hostels run under YWCA auspices as he surveyed them in 1983.  
1983 [**CLOSED**]
11. Printed AGM reports of various YWCA Houses, from meeting held at Coolnagreina, Greystones.  
2006
12. File of miscellaneous printed items as follows:  
YWCA London, *How to develop a branch for secretaries by Lady Overton* (19<sup>th</sup> century); List of branches, hostels and holiday homes (early 20<sup>th</sup> century?); Printed leaflet entitled 'Where will I stay?' including list of homes with photographs (1930s?); Two typescript lists of hostels and holiday homes, with amendments, being office copies of same (later 20<sup>th</sup> century?); Two copies of printed leaflet on the YWCA with list of hostels, holiday centres and clubs (1980s?); Two copies of information leaflet on Wellesly House, YWCA Hostel, Malone Road, Belfast (1990s).

## 12. Specific material about individual houses and branches, as they were locally run

These are arranged by house/branch in chronological order as follows:

- A. Harcourt Street (1890-1915)
- B. Cork (1898-2006)
- C. Glenada, Newcastle, County Down (1900-1973)
- D. Queen Mary House Belfast, formerly the Junior and Intermediate Club (1915-1999)
- E. Dun Laoghaire, County Dublin including Trench House (1918-2000)
- F. Baggot Street, Dublin (1919-2000)
- G. Borrisokane, County Tipperary (1921-1936)
- H. Waterford, including the Cliff, Tramore (1925-2007)
- I. Coolnagriana, Greystones, County Wicklow (1927-2000)
- J. Londonderry, Derry City (1950-1970)
- K. Portstewart, County Londonderry (1963-1966)
- L. Radcliff Hall, Sandymount, Dublin (1967-1996)
- M. Lisburn Y Club (1978-92)
- N. Central Club, Dublin (1971-91)

### 12A/ Harcourt Street

This house appears only to have been in the possession of the YWCA for a short period

1. Lease for 76 Harcourt Street, between members of the Peter family and the Trustees of the Dublin YWCA, for 21 years at a rent of £65.  
28 August 1890
2. Minute Book and related material concerning number 16 Harcourt Street, known as Harcourt Street House and Branch which separated in June 1915, and later became Mount Pleasant Square in September 1915.  
1915-17
3. Minutes and lists of the Members Committee of the Harcourt Street House (and also the Girls' Central Club) in which advertising cards for displays, services and concerts are gummed  
1915

**12B/ Cork**

Being the house established by the YWCA at Sydney Place, Cork, and later transferred to Bishopstown, from 1981

1. Account Book of Victoria House, Sydney Place, Cork, with correspondence attached relative to payments  
1898-1917
2. Plan of hall proposed for the YWCA in Cork, by W. H. Hill & Son, South Mall, Cork  
1918
3. Loose items including an undated scale of charges for lodging at the YWCA Institute, Camden Place, Cork (late 19<sup>th</sup> century?) with the photograph of 14 unidentified men on the reverse; printed reports of the Cork Branch, 1929 and 1965; poster promoting the new residence at Bishopstown; a photograph of two members of the branch, and copy of printed directions to Glenmore House  
Late 19<sup>th</sup> century, 1929-1988
4. Minute Books of Cork Central Committee, as follows:
  1. 1952-1962
  2. 1958-1962
  3. 1962-1966
  4. 1966-1976
  5. 1977-1983
  6. 1983-1994 [**CLOSED**]
  7. 1994-2000 [**CLOSED**]
  8. 2001-2006 [**CLOSED**]

**12C/ Glenada Holiday Home, Newcastle, County Down**

1. Minute Book including press cuttings covering the opening of the home and other ephemera  
1900-1973
2. Loose materials including invitation card to the opening, correspondence and printed advertising literature  
1900-late 20<sup>th</sup> century

### 12D/ Queen Mary Home and Club, Belfast

This home began as the YWCA Junior and Intermediate Club which evolved into a boarding house, operating originally at College Square North from October 1915, which was renamed Queen Mary Club and Home, and then moved to premises at 70 Fitzwilliam Street, opening there in April 1921. It briefly closed c. 1939 - explaining the gap in the run of minute books - but re-opened during WW2 and thereafter.

1. Minute Book of the YWCA Junior Intermediate Belfast, including items of correspondence interleaved.  
1915-21
2. Minute Books of the Queen Mary Hostel Executive and General Committee, as follows:
  1. 1921-1926
  2. 1927-1935
  3. 1935-1939
  4. 1942-1954
  5. 1955-1965
  6. 1966-1972
  7. 1973-1977
  8. 1977-1983 [**CLOSED**]
  9. 1984-1991 [**CLOSED**]
  10. 1991-1999 [**CLOSED**]
3. Minute Book of the General Committee only  
1921-22
4. Visitor's Books
  1. 1944-1966, and odd lists for 1980
  2. 1951-1974
  3. 1974-1990
5. File of loose items as follows:
  1. Press cuttings recording the opening of Queen Mary Home for Girls in Belfast, April 1921.
  2. Printed annual report for 1938
  3. Typescript committee annual reports, reporting the pervious year's events - some with AGM invitation cards annexed, 1971-81.
  4. History of Queen Mary Home 1915-1989, being a useful overview of the story of its evolution, compiled by Beta Moore in October 1989.
  5. Advertising cards and leaflets promoting boarding at the home, undated.

6. Hostel Regulations typescript, undated.

**12E/ Dun Laoghaire, formerly the Kingstown branch**

Situated at 4 Haigh Terrace, and later 24 Crosthwaite Park, and which ran Trench House from 1953 onwards

1. Minute Book of the branch  
1918-1920
2. File of miscellaneous printed items, including annual reports for the years 1919, 1920 and 1921 and later promotional literature  
1920s, undated
3. Minute Books of the Trench House Management Committee
  1. 1953-1963
  2. 1964-1977
  3. 1977-1986 [**CLOSED**]
  4. 1987-1988 [**CLOSED**]
  5. 1991-2000 [**CLOSED**]
4. Invitation to the re-opening of Trench House at its re-commissioning by the Rt. Revd G. O. Simms, formerly Archbishop of Dublin, June 1991
5. Sale conditions and related plans of Trench House.  
2000 [**CLOSED**]

**12F/ Baggot Street Hostel, Dublin**

This was formerly called the Girls Training Home, Dublin, and incorporated the former Mount Street Hostel

1. Loose materials including the press notice concerning the opening as a YWCA property of the house in Lower Baggot Street incorporating the former Mount Street Hostel 'as a hostel and club for domestic workers', comprising 30 single rooms 'for maids awaiting situations, daily domestic workers, as an employment agency and for non-resident girls to provide a welcome on [their] free afternoons and evenings', October 1919; advertising leaflets, undated; and a copy of the scheme for administering the trust funds for 64 Lower Baggot Street, undated.  
1919, undated

2. Minute Books of the Management Committee as follows:
  1. 1932-1938
  2. 1939-1947
  3. 1948-1956
  4. 1956-1963
  5. 1963-1967
  6. 1967-1978
  7. 1978-1983
  8. 1983-1988 [**CLOSED**]
  9. 1988-2000 [**CLOSED**]
  
3. Loose papers mostly correspondence but including committee decisions, accounts for building works and provisions, and matters arising from meetings of the committee, including the employment of personnel.

Of the letters, which are mostly routine there is one signed by 14 residents, which gives a fascinating insight to the basic living but strict policy enforced by the non-profit seeking committee in 1936. The residents were complaining about general conditions including: 'lack of variety in our food...we are run down for want of nourishment; better attention at table and more help given to the superintendent relating to household management'. There was also a request that they 'might have later leave at night during the summer months'. The committee took the matter very seriously and after some deliberation responded that the house was 'not a money-making concern' but for the 'comfort and safety of girls and workers in Dublin who otherwise would have to live in unsuitable and often dirty lodgings'. The resolution responded that if they didn't think they were getting value for money, they were advised 'you should find as you say yourselves more suitable accommodation'.

1932-1946

4. Accounts being detailed handwritten accounts including balance sheets and monthly payments for goods and salaries  
1934-1945
  
5. Monthly House Reports, handwritten by the superintendant  
1940, 1942
  
6. Visitor Books as follows:
  1. 1959-1968
  2. 1968-1978 with loose sheets annexed for the years 1978-1987
  3. 1991-2001

## 12G/ Borrisokane, County Tipperary

1. File of miscellaneous correspondence concerning the Borrisokane branch, and also containing papers outlining general house party policy of the YWCA in 1931.  
1921, 1931, 1936 and undated

## 12H/ Waterford

Including the Cliff Holiday Home at Tramore from 1963

1. Waterford Hostel Minute Books, as follows
  1. 1925-1941
  2. 1942-1958
  3. 1958-1970
  4. 1970-1979 [**CLOSED**]
2. Visitor's Books, as follows:
  1. 1932-1944
  2. 1945-1954
  3. 1959-1969
  4. 1969-1979
  5. 1979-1991
  6. 1991-2004
3. Photograph Albums & Materials
  1. c. 1930s-1950s
  2. 1960s
  3. Loose later photographs including a large black and white image of the Cliff Building, undated
4. Minute Books of the Cliff Holiday Home, Tramore, as follows:
  1. 1963-1986 [**CLOSED**]
  2. 1986-2007 [**CLOSED**]
5. Miscellaneous loose materials including original tenancy agreement deed between Miss Helen White to the YWCA Waterford, 1947, and other correspondence relating to architectural improvements and finances  
1947-2001
6. File of miscellaneous correspondence  
1958-1982

7. File of additional correspondence relating to finances following extensive renovation  
1959-1962
8. File marked 'The Cliff' concerning loan repayments to the YWCA Trust  
1985-1995 [**CLOSED**]
9. Miscellaneous printed materials promoting the Hostel in Waterford and the Cliff  
1930s?, 1978, 1983, 1992, undated
11. Miscellaneous press cuttings  
1979, 1985

## **12I/ Coolnagriena, Greystones, County Wicklow**

Being the Association's main conference centre as well as holiday home from 1928

1. Papers and correspondence relating to the purchase of the building in 1927, the purchase fund account, and subsequent improvements to prepare it for use as a holiday home, the addition of a new hall and other developments  
1927-1937
2. Ground plan and elevation of proposed alterations to the house, by Bradbury and Evans, architects  
1929
3. General correspondence file with literature relating to the management of the house, organised in chronological order apart from a few items arranged by subject, and the Tourist Board Certificate issued in 1944  
1944; 1974; 1976; 1980-92 [**CLOSED**]
4. File relating to bequests for the benefit of the YWCA Greystones  
1958-1973
5. Minute Books of Coolnagriena branch committee, as follows:
  1. 1970-1987 [**CLOSED**]
  2. 1988-1996 [**CLOSED**]
  3. 1997-2000 [**CLOSED**]
6. File of loose photographs mostly showing roof structural problems and one gathering of young people with leaders, unidentified  
Late 20<sup>th</sup> century

7. Loose printed materials relating to events held at Coolnagreina  
5 items  
1915, undated, 2000
8. Handwritten history of Coolnagreina, prepared for the 1994 centenary  
1994

### **12J/ Londonderry**

1. Correspondence with Dublin Headquarters relating the Londonderry Hostel, mostly concerning the proposed sale of the building during the 1960s, but also some earlier material about the establishment of a club for girls and their boyfriends, along the lines of other hostels in England, Scotland and Wales, together with accounts for same and the sale agreement.  
1940-1969
2. Minute books of the Londonderry branch committee
  1. 1955-1960 [includes typescript annual reports and lists of members]
  2. 1960-1966
  3. 1966-1970

### **12K/ Portstewart, County Londonderry**

This house was called "Ivanhoe" located on the Promenade, Portstewart.

1. Minute book of the Portstewart, County Londonderry, branch committee  
1963-1966

### **12L/ Radcliff Hall, Sandymount, County Dublin Residential Hostel, and Conference Centre**

1. Printed appeal letter for support to establish a new hostel, arising from the proceeds of the sale of the Mount Pleasant property in Ranelagh, Dublin  
1967
2. Loose bound minutes as follows:
  1. 1968-1979 [**CLOSED**]

2. 1993-1995 [**CLOSED**]
3. Visitor's Books
  1. 1968-1971
  2. 1971-1974
  3. 1973-1977
  4. 1978-1986
  5. 1992-1994
  6. 1994-1996
4. File of loose materials including a printed promotional leaflet; photograph of the exterior; and the service of thanksgiving on the closure of the Hall, held on 25 February 1996.

### **12M/ Lisburn 'Y' Club**

1. Three loose items as follows: Report of the club for 1978, receipts and payments 1976-78 and accounts 1992  
1976-1992

### **12N/ Central Club**

1. Minute Book of the Central Club, (based in Dawson Street, Dublin, until 1975 and then Batchelor's Walk, Dublin), including lists of committee members  
1971-1991
2. Minute Book of same  
1982-1990 [**CLOSED**]
3. Loose annual reports of the Central Club for the years 1977 and 1991  
1977, 1991 [**CLOSED**]